



## **17<sup>th</sup> ANNUAL AEA-EUROPE CONFERENCE**

**Social and Political Underpinnings of Educational Assessment**

**2 - 5 November 2016**

**St. Raphael Resort, Limassol, Cyprus**

### **Advice and Information for Participants**

#### **Welcome message from Easy Conferences**

We are pleased to be hosting the **17<sup>th</sup> Annual AEA-Europe Conference** in Cyprus. In order to provide participants with as many details as possible about the conference and in order to avoid any complications, we are sending out this email with information to all the conference participants. Please let us know immediately if you are not 100% sure that you have forwarded your latest information to us, or if you are in any doubt about any of your arrangements, or if you have sent us your details but you have not received a reply from us.

If at any given moment during your trip to Cyprus or at any time throughout your stay, you find that you require assistance, please contact **Sotia Demetriou** at: **+357 97 889718**.

#### **Conference Venue**

The conference is being held in the **5\* St. Raphael Resort**, the gardens of which run down to the shores of the Mediterranean.

Address: 502 Amathus Avenue, 4520 Pyrgos, Limassol, Cyprus

Tel: + 357 25 834200 | Fax: +357 25 636394 | E-mail: [reservations@raphael.com.cy](mailto:reservations@raphael.com.cy)

#### **Accommodation**

As you know, it is not possible for all conference delegates to stay in the conference hotel. You do not need a voucher or a reservation number to check into the hotel we have booked for you. As long as you have asked us to reserve a room for you and we have received your payment, then all bookings are guaranteed. You only need to mention your name at the hotel Reception Desk upon arrival and the hotel staff will provide you with your room.

a) [St. Raphael Resort - 5\\*](#)

Address: 502 Amathus Avenue, 4520 Pyrgos, Limassol, Cyprus

Tel: + 357 25 834200 | Fax: +357 25 636394 | E-mail: [reservations@raphael.com.cy](mailto:reservations@raphael.com.cy)

b) [Elias Beach Hotel 4\\*](#)

Address: 125 Ancient Amathus Avenue, PO Box 53029, Parekklesia Community, Limassol 3300, Cyprus

Tel: +357 25 636000 | Fax: +357 25 274300 | E-mail: [eliasres@kanikahotels.com](mailto:eliasres@kanikahotels.com)

c) [Kapetanios Odysia Hotel - 3\\*](#)

Address: Enaerios Complex, 28th October & Makarios III Ave, 56748, 3309 Limassol

Tel: + 357 25 591111 | Fax: +357 25 591112 | E-mail: [odysiahotel@kapetaniosgroup.com](mailto:odysiahotel@kapetaniosgroup.com)

d) [Park Beach Hotel - 3\\*](#)

Address: 12, Georgiou A' Avenue, 4061 Limassol, Cyprus

Tel: +357 25 321301 | Fax: +357 25 323755 | E-mail: [info@parkbeach.cy.net](mailto:info@parkbeach.cy.net)

e) [Navarria Hotel – 3\\*](#)

Address: 14 Verginas Street, Agios Tychonas, Limassol, 4532, Cyprus

Tel: +357 25 320855 | Fax: +357 25 320707 | E-mail: [reservations@navarriahotel.com](mailto:reservations@navarriahotel.com)

You can view the conference hotels location map at:

<http://cyprusconferences.org/aea2016/map.html>

Please note that **check-in time in the above hotels is 14:00 hours and check-out time is 12:00 noon.**

If you arrive in Cyprus earlier than the check-in time, please note that you may need to wait until that time or, if you need to book an extra night at the hotel, please contact us at: [info@easyconferences.org](mailto:info@easyconferences.org)).

### **Arrival and Travel to the St Raphael Conference Venue**

Please note that upon arrival to Cyprus, if you need local currency, you will find cash machines (24/7) at the airport. You may use your credit/debit cards to get cash. In addition, at Larnaca Airport there is a small Bank of Cyprus branch in the Arrivals Hall which is open from 07:30 until 23:30 every day (Monday to Sunday).

#### **Arrivals**

##### **a) Taxi Transfers booked through Easy Conferences**

There will be a person waiting for you after Customs Formalities with an **AEA-Europe 2016** sign. You simply need to tell your name to the taxi driver, so that he can escort you to your taxi for your trip to your hotel.

##### **b) Car hire booked through Easy Conferences**

On arrival please proceed to the booth of the **Astra Car Rental Company** and the staff there (present 24/7) will be able to assist you. You do not need a voucher. Simply mention your name and provide them with your driving licence. The booths of 'Astra Car Rental' Company are located at:

*Larnaca Airport:* after you exit Custom Formalities, opposite you, slightly to the left.

*Paphos Airport:* opposite you as soon as you exit Custom Formalities.

Please note that the Car Hire Daily Rates are valid for 24 hours. Each daily rental period starts from the moment that the car is picked up and is valid for 24 hours after that. If a car is kept for a period exceeding 24 hours then the renter will be charged for an additional day.

Cars picked up from either Larnaca or Paphos airports in Cyprus are subject to an Airport Charge of 20 Euro to be paid locally.

#### **c) Express bus**

Participants can travel from Larnaca Airport by the Limassol Express bus which has only two stops: the first is close to the St Raphael and Elias Beach hotels (stop about 200 metres from each), the other in Limassol centre; the timetable is available at <http://limassolairportexpress.eu/>; the fare is €9.

There is also an express bus from Paphos Airport but this is less convenient as you would then need to complete the journey from the terminus in Limassol.

#### ***Departures***

With regard to your departure, taxi transfers can be dealt with upon arrival at the Conference Registration Desk. You will be able to **find out your pick-up time back to the airport on the departure cards given to you** at the onsite Conference Registration Desk.

Please note that you can always contact Easy Conferences to reserve airport transfers (from/to airports) via email: [info@easyconferences.org](mailto:info@easyconferences.org) or telephone at: +357 22 591 900, even after the online registration closes.

Please note that in case of shared transfers, you will be refunded directly to your credit card account after the conclusion of the conference. In case of any problems with your booked airport transfer, you can contact **Sotia Demetriou at: +357 97 889718.**

**PLEASE MAKE SURE WE HAVE YOUR CORRECT FLIGHT DETAILS!**

### **Conference Registration and Information**

The online registration to the conference through [www.easyconferences.org](http://www.easyconferences.org) **ends on Thursday 28<sup>th</sup> October, 2016 at 13.00 Cyprus time (GMT+2).** In case of any last minute changes and/or amendments any time after that date, please contact the Conference organizers directly at: [info@easyconferences.org](mailto:info@easyconferences.org)

The **Conference Registration and Information Desk** is located in the lobby area of the St. Raphael Resort Venue. In order to ease the registration process, we will be operating throughout the conference as follows:

#### ***Registration Hours:***

- **Wednesday 2<sup>nd</sup> November:** 08:00–12:30 | 13:30–19:30
- **Thursday 3<sup>rd</sup> November:** 08:30–12:30 | 13:30–17:00
- **Friday 4<sup>th</sup> November:** 08:30–12:30 | 13:30–17:00
- **Saturday 5<sup>th</sup> November:** 08:30–13:00

If anyone has to pay for one of the optional events at the Conference Registration Desk, please note that we can accept credit cards (VISA and MasterCard) or cash (Euro). Please note that our staff will be available at the Conference Registration Desk throughout the conference days for any requirements that our participants may have.

### ***Announcements Noticeboard***

For any last minute changes, kindly note that the most updated programme will be posted daily on the notice board which will be located next to the onsite Conference Registration Desk. All announcements will be posted there; so keep checking regularly throughout the day.

### **Payments/Accounting**

Please note that participants will not be entitled to participate in the **AEA-Europe 2016** conference unless their full payment is received prior to the start of the conference. If participants have sent payment through a bank transfer and the payment has not been received by the start of the conference, then they will be required to pay their fees upon arrival. If the bank transfer is received after the conference, then the payment made at registration will be returned to the participant.

Where bank payments have been received but bank charges were deducted from the **AEA-Europe 2016** account, then the affected participants will be required to pay the difference upon registration.

All participants will receive their official invoice during their onsite registration at the Conference Registration Desk.

In case of any specific requests, those will be dealt with after the conclusion of the conference. In case of any invoices to be sent after the conference, those will be digital/scanned copies and they will be emailed to you.

### **Conference packs**

All delegates will receive a conference pack including the full conference programme, a conference timetable, a list of participants, and brochures or leaflets from sponsors. Participants receive the conference pack when they register.

### **Conference Programme**

You will receive a programme in your conference pack when you register. The programme comprises plenary keynotes, open paper sessions, discussion groups, symposia and poster presentations. These provide different opportunities to share knowledge, experience and views with European and international experts in the field of educational assessment. The full programme including abstracts to all presentations can be downloaded from

[http://www.cyprusconferences.org/aea2016/assets/AEA2016\\_Detailed\\_Programme.pdf](http://www.cyprusconferences.org/aea2016/assets/AEA2016_Detailed_Programme.pdf)

### ***Plenary and keynote speakers***

The plenary sessions are held on the mornings of Thursday and Saturday. In addition to welcomes from the Rector of the University of Cyprus and from the former Minister of Education of the Republic of Cyprus, the Thursday morning session includes key note addresses by Professor Gabriele Kaiser of the University of Hamburg and by Professor George Marcoulides of the University of California at Santa Barbara. In addition to the presentation of awards by AEA-Europe, the Saturday morning session includes a key note address by Professor Gudrun Erickson of the University of

Göteborg and a presentation by the award winning AEA-Europe new researcher of the year, Sebastiaan de Klerk of eX:plain (The Netherlands).

#### *Open paper sessions*

These are timetabled on Thursday afternoon, all day Friday and on Saturday morning. Each session runs for 90 minutes, during which three papers are presented; 30 minutes is thus allocated to each paper. Presenters are asked to allocate a maximum of 20 minutes for the actual presentation of their paper and 10 minutes for discussion. A chair has been appointed for each session who will help contributors with timing and managing the question-answer part of each session. Participants are requested to be considerate if they wish to move from one room to another at the end of an individual presentation.

#### *Discussion groups*

These are timetabled in parallel with open paper sessions and consist of a brief introduction which will lead into extended discussion. Each discussion group will run for the whole 90 minutes and to avoid disrupting the flow of discussion you are asked to attend for the whole session. Discussion group chairs have been asked to ensure that participants are aware of this requirement.

#### *Symposia*

These are timetabled in parallel with open paper sessions. Each symposium consists of a group of linked papers which will allow an issue to be considered in depth and breadth. Each symposium will run for the whole 90 minutes and to avoid disrupting the flow of presentation and discussion you are asked to attend for the whole session. Symposium chairs have been asked to ensure that participants are aware of this requirement.

#### *Posters*

Posters will be presented in the Panorama Hall on Friday 4<sup>th</sup> November from 10.30 to 11.45. Participants who are presenting posters should display them by 09.00 on Friday morning. Presenters will each be allocated 90 seconds to present their poster and respond to questions; they are asked to remain at (or close to) their poster throughout this session so that other participants can discuss their ideas with them (and vote for their choice for the Poster Award). Posters should remain on display throughout Friday to allow other participants further opportunities to consider these.

### **Pre-Conference Workshops 2<sup>nd</sup> November**

Four workshops are being held on Wednesday, 2<sup>nd</sup> November, from 09:30 to 16:30 in break-out rooms within the St Raphael Hotel Venue. Details are included in the Conference Programme. Information can also be found at: <http://cyprusconferences.org/aea2016/workshops.html> Lunch and coffee will be provided for participants.

### **Important Practical Information for all Presenters**

Presenters of papers and leaders of discussion groups, symposia and pre-conference workshops should upload their presentations on to the desktop of the computer in the room where they will present. Please make sure that your presentation is uploaded well before the session, preferably at the start of the day; you are advised to check that it will run correctly and, in particular, that any

links to other sites are functioning. For information on uploading or in case of any difficulty you are requested to speak with the information desk.

All the rooms have a conference computer for the speaker, LCD projector, a flipchart, and writing materials. Please note that if you prefer to use your own hardware (Mac, HDMI connector etc) you should provide any necessary power cables and cables to link to the audio-visual equipment in the room. Please note that in Cyprus electric sockets and plugs are those used in the UK and Ireland (type G with 3 flat pins); extension cables should be available in the Panorama Hall and break-out rooms with Type F (European 2 round pin) sockets but you may wish to bring your own adaptor if needed. Presenters should check before presentation that it is possible to access any on-line materials or sites linked to in the course of their presentations and that these run as required.

### **AEA-Europe General Assembly**

The 2016 General Assembly of AEA-Europe will be held on Friday 4th November from 11.45 – 12.45 in the Phoenix room in the St Raphael Hotel. We hope that all members who are conference participants will attend this important event and contribute to planning and developing the work of the organisation. If you are not a member of AEA-Europe our Treasurer will be happy to enrol you as one on the day! An organisation can only be as strong as its members.

### **Space for Informal Meetings**

A small room has been reserved in which delegates can meet and hold informal meetings; please inform the conference information desk if you intend to make use of this facility.

### **Exhibitors**

Participants can get acquainted with displays of relevant material and publications provided by sponsoring organisations and exhibitors in the coffee area in the hotel lobby.

### **Tea, Coffee and Lunch**

Tea and coffee are provided on Thursday, Friday and Saturday at the start of the programme, mid-morning and mid-afternoon (not Saturday). Lunch is provided on each of these three days. The hotel will be informed of any dietary requirements. Coffee is served in the hotel lobby and lunch in the hotel's restaurant.

### **Welcome Receptions**

#### ***Welcome to conference***

All conference participants are invited to a reception in the lobby area and veranda of the St Raphael Hotel Venue to welcome them to the conference and to Cyprus. This takes place at 19:00 on Wednesday 2<sup>nd</sup> November. It will be a relaxing evening during which delegates will have the opportunity to talk to colleagues and peers, while enjoying local drinks and an array of canapés.

### ***Welcome for new participants***

If this is your first AEA-Europe conference, you are invited to a reception in the lobby area and veranda of the St Raphael Hotel Venue to welcome you immediately before the general welcome, so that the President and Council can have the pleasure of welcoming you in person. Refreshments will be served. After this the other participants will join you at the Welcome Reception.

### ***Meet & Greet Doctoral Event***

All doctoral students who are attending the conference are invited to a welcome event on Thursday 3<sup>rd</sup> November from 17:15 to 19:00; this is hosted by Stéphanie Berger and the Professional Development Committee of AEA-Europe. This will take the form of a professional meeting where you can discuss your current work in Room **Megaron B** which will be combined with a drinks reception.

### **Conference Dinner**

The Conference dinner is being held on the evening of Friday 4<sup>th</sup> November in **Siambelos Traditional Restaurant**, a traditional Greek Cypriot tavern on the hillside above Limassol. We will travel there by coach departing at 19.00 from the St Raphael; on the return journey the coach will stop at each of the conference hotels. On arrival, there will be a welcome drink on the terrace which overlooks the city and out to sea. The dishes are those typical of Greek / Eastern Mediterranean cuisine and include a number that are specifically Cypriot. Arrangements will be made to ensure that dietary needs are catered for. Cyprus wine will accompany the meal. We will be entertained with traditional music and a display of traditional Cypriot dances which will be followed with dancing for all guests. Dress code is smart/casual: and remember to choose shoes that will permit dancing!

### **Photography and recording during conference sessions**

In our effort to enhance the general conference experience, this year we will be recording different moments of the conference on still pictures and video.

### **Excursions (for accompanying persons)**

Please note that the following excursions **have been cancelled** due to low participation:

- Wednesday 02/11/2016 – Half Day Limassol Excursion
- Friday 04/11/2016 – Full Day Nicosia Excursion
- Saturday 05/11/2016 – Village Night Out
- Sunday 06/11/2016 – Full Day Paphos Excursion
- Sunday 06/11/2016 – Full Day Troodos Excursion

**Participants that had originally booked and paid for the above cancelled events will be fully reimbursed after the financial closure of the Conference.**

We will be happy to make alternative private arrangements if requested by any interested parties. Please let us know either at the registration desk or prior to your arrival on the first day, so that we may provide more details.

### **Local information**

A package of general information about Cyprus will be provided at the time of your registration onsite. If you need any more information do not hesitate to contact a member of our staff at any time.

#### ***Climate***

Temperatures can be expected to rise to 23° or 24° during the day and fall to 13° or 14° overnight. Sea water should remain around 21°. The weather should remain sunny for much of the time; while precipitation can vary considerably, in most years we would expect no more than showers.

#### ***Public transport***

There are two bus routes connecting Amathus (Conference Hotel Venue area) with Limassol city centre, via the Limassol seafront avenue. Both bus lines run from Monday to Sunday, from 06:00 until after midnight, at an average frequency of 15 minutes. The price for a single route is €1.50 (day bus) and €2.50 (night bus: 23:00 onwards). A daily ticket for unlimited journeys costs €5.

- **Bus 30 (route: My Mall – Le Meridien Hotel – My Mall).** A Bus 30 schedule can be found at: <http://en.limassolbuses.com/wp-content/uploads/2016/04/astiki-30-EN.pdf>
- **Bus 33 (route: Le Meridien – Seafront Avenue – Town Centre).** A Bus 33 schedule can be found at: <http://en.limassolbuses.com/wp-content/uploads/2016/04/astiki-33-EN.pdf>
- A detailed map of all Limassol Buses routes can be found at: [http://en.limassolbuses.com/wp-content/uploads/2015/10/ASTIKES\\_MAP\\_EN.pdf](http://en.limassolbuses.com/wp-content/uploads/2015/10/ASTIKES_MAP_EN.pdf)

#### ***Smoking***

Smoking is not permitted in public places including bars, cafes, hotels, hospitals, schools, theatres and public transport including taxis.

#### ***General Information***

- Cyprus is a full member of the European Union.
- The voltage on the island is 240. Socket outlets are the UK/Irish 3 flat pin type (Type G).
- English is the second language and is widely spoken. French and German are increasingly understood.
- The currency of the Republic is the euro.
- Banks in Cyprus open to the public from 08:00 to 14:30 (Monday - Thursday) and from 08:00 to 14:00 (Friday).

### **Academic Matters**



For academic and general inquiries about the AEA-Europe 2016 conference, please contact:

Prof. Iasonas Lamprianou

[lamprianou.iasonas@ucy.ac.cy](mailto:lamprianou.iasonas@ucy.ac.cy)

Office: (+357) 22 894 592

Or the AEA-Europe secretariat

[admin@aea-europe.net](mailto:admin@aea-europe.net)

### **24-Hour Assistance**

**Easy Conferences will be coordinating the whole event throughout. A member of staff will be around at all times. You may call Sotia Demetriou wherever you are, whatever the problem is, 24/7, at: +357 97 889718. In addition, please note the Easy Conferences contact details for your perusal:**

#### **Easy Conferences**

P.O. BOX 24420, 1704, Nicosia, Cyprus

Email: [info@easyconferences.eu](mailto:info@easyconferences.eu)

Webpage: [www.easyconferences.eu](http://www.easyconferences.eu)

Tel: +357 22 591900 | Fax: +357 22 591700

*Office hours are 08.30 - 13.00 and 13.30 - 17.30, Monday to Thursday and 08.30 - 14.30 Friday.*

**WE WOULD LIKE TO WISH YOU A SAFE TRIP TO CYPRUS AND WE HOPE YOU WILL HAVE A  
SUCCESSFUL CONFERENCE!**